

**GOVERNANCE
COMMITTEE DECISION SHEET**

STAFF GOVERNANCE COMMITTEE - TUESDAY, 29 SEPTEMBER 2020

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1	<u>Members are requested to declare any interests</u>		N/A	N/A
2	<u>Minute of Previous Meeting of 3 February 2020</u>	The Committee resolved:- to approve the minute as a correct record.	N/A	N/A
3	<u>Committee Business Planner</u>	The Committee resolved:- (i) to agree to remove items 4 (Asbestos Incidents), 5 (Appeals Sub Committee), 6 (Policy Review – Special Leave Policy), and 8 (Terms and Conditions) for the reasons outlined in the business planner; and (ii) to otherwise note the planner.	Governance	S Dunsmuir
4	<u>Staff Governance Committee Annual Effectiveness Report - COM/20/141</u>	The Committee resolved:- to note the annual report of the Staff Governance Committee.	Governance	S Dunsmuir
5	<u>Employment Support for Care Experienced Young People including a Guaranteed Interview Scheme - RES/20/103</u>	The Committee resolved:- (i) to note the introduction of a guaranteed interview scheme for care experienced young people applying for apprenticeship roles across the Council since July 2019; (ii) to approve the continuation of the further extension of the scheme to all Council roles on a permanent basis; (iii) to note the additional developments being	People and Organisational Development	L Strachan / I Newcombe

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
		<p>undertaken to support young people;</p> <p>(iv) to note that officers would provide information outwith the meeting on (a) the percentage of looked after school leavers in positive follow up destinations in Aberdeen once this was available, (b) the gender breakdown of the figures if available, and (c) whether the 120 care experienced young people were provided with laptops or access to online training to assist them in applying for jobs; and</p> <p>(v) to congratulate all staff involved in obtaining the Investors in Young People Gold Standard Award in March 2020.</p>		
6	<u>Corporate Health and Safety - January to June 2020 - COM/20/092</u>	<u>The Committee resolved:-</u> to note the report.	Governance	C Leaver
7	<u>EAS Annual Report 2019/20 and EAS, Occupational Health and Absence update January to June 2020 - RES/20/128</u>	<u>The Committee resolved:-</u> (i) to note the contents of the report; and (ii) to agree to six monthly reports to cover Occupational Health, Absence and the Employee Assistance Service which cover the periods January to June and July to December, always with reference and comparison to the previous reporting period, reported to appropriate committee dates thereafter.	People and Organisational Development	N Yacamini / K Foley S Dunsmuir – for planner
8	<u>Mental Health and Wellbeing - RES/20/154</u>	<u>The Committee resolved:-</u> (i) to note the actions carried out so far to address and support positive employee mental health; and (ii) to thank all staff for their work undertaken during recent months as a result of the COVID-19 pandemic.	People and Organisational Development	N Yacamini / I Newcombe